

[Consultant Name]

STATEMENT OF WORK # 1

This Statement of Work ("SOW") is made pursuant to the Master Services Agreement (the "Agreement"), dated as of _____ between START Treatment & Recovery Centers, Inc. ("START") and _____ (the "Consultant"), and, accordingly, is subject to and hereby incorporates by reference the terms and conditions set forth therein. The Effective Date of this SOW will be the date of last signature, below.

Permits and Inspections. Consultant agrees to obtain, file, and close out any necessary permits, and schedule any required inspections, and make any necessary corrections that arise from such inspections, in a timely manner, for the work described in attached _____, dated _____, which specifies the terms and conditions of the SOW.

Violations and Penalties. Any violations or penalties that are incurred by START, given a failure of Consultant to obtain, file, or close out any necessary permits, or schedule any required inspections, or make any necessary corrections that arise from such inspections, in a timely manner, are the responsibility of Consultant.

Scheduled Visits. Consultant acknowledges and agrees that any visit to a START facility must be authorized in advance of such visit. START reserves the right to refuse entry of Consultant or a Consultant Staffer, at no cost to Cost, whose visit has not been authorized in advance of such visit.

- 1. Project Name:
- 2. Type of Project (place an 'X' in appropriate column):

| Fixed Cost | Time & Material |
|------------|-----------------|
| | |

- 3. Description of Services (please provide as much detail as possible, including project milestones):

- 4. Costs of Services/Deliverables (use table below, or describe in equal or greater detail):

| Type of Labor /Deliverable (add as needed) | # of Hours or Deliverables (if applicable) | Hourly or Deliverable Rate (if applicable) | Cost |
|-----------------------------------------------|--------------------------------------------------|--------------------------------------------------|------|
| | | | |
| | | | |
| | | | |
| Travel Costs | | | |
| Total Cost | | | |

- 5. EXPENSES: Expenses need to be pre-approved in writing or email.

6. Project Schedule [TBD and estimated dates may not be included]:

| Start Date | End Date |
|------------|----------|
| | |

7. Will Consultant or Consultant Staffer be on-site? If so please state the building address and floor:

8. Will Consultant or Consultant Staffer be in a patient area? [Y / N]_____. If yes, additional medical testing may be required. Consultant agrees to any health screening requirements required by law or START policy, whether Consultant or Consultant Staffer is in a patient area or any area of START facilities.

9. Will Consultant or Consultant Staffer have regular and substantial contact with persons receiving services at START. [Y / N]_____. If yes, Consultant agrees to provide information for these persons, to allow START to verify whether they are included in the New York State Justice Center Staff Exclusion List, including their full name and social security number.

10. Consultant Project Manager or Contact:

Name:
Address:
Email:
Office #:
Cell #:

11. Approval: No Deliverable shall be deemed delivered until it has been approved in writing by START Treatment & Recovery Centers, Inc.

12. Reporting: The Consultant will submit written reports to START Treatment & Recovery Centers, Inc. on a weekly basis to [Ivan W Duncan] ([iduncan @startny.org]) or his/her nominee.

13. Personnel of Consultant: The following personnel will provide the Services:

| Resource Name / Title | Time/Hrs | Responsibility |
|-----------------------|----------|----------------|
| | | |
| | | |
| | | |

IN WITNESS WHEREOF, the parties have caused this Statement of Work to be executed by their duly authorized representatives on the date(s) shown below.

START Treatment & Recovery Centers, Inc.

< Consultant >

Sign: _____

Sign: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Taxpayer ID#: _____

License #: _____